



**DEPARTMENT OF THE NAVY**  
COMMANDER, FLEET ACTIVITIES SASEBO  
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1000  
Ser N00J/402  
29 Jul 22

MEMORANDUM

From: Commander, Fleet Activities Sasebo  
To: Fleet Activities Sasebo

Subj: CFAS RESTRICTION OF MOVEMENT REQUIREMENTS AND GUIDELINES

- Ref: (a) CFAS Public Health Order of 29 Jul 22  
(b) COMUSFJ Force Public Health Order 22-006 with Annexes dtd 25 Jul 22  
(c) CNFJ/CNRJ COVID-19 Restriction of Movement Guidance in Response to COVID 19 (Update XX) dtd 26 Jul 22  
(d) CNFJ COVID-19 Leave and Liberty Policy dtd 2 Feb 22  
(e) CNFJ COVID-19 Activity Guide dtd 27 Jul 22  
(f) U.S. Naval Forces Japan Mask Policy (Update X) dtd 1 Jun 22  
(g) CNFJ Interim COVID-19 Guidance in Response to Omicron (Update 1) dtd 21 Jan 22  
(h) CNFJ/CNRJ Memorandum: Post Leave Restriction of Movement (ROM) Requirement of 9 Sep 20  
(i) NAVADMIN 083/20  
(j) NAVADMIN 037/21  
(k) Consolidated DoD COVID-19 Force Health Protection Guidance Revision 1, dtd 4 Apr 22

1. This Memorandum implements the Restriction of Movement (ROM) policies and rules for persons subject to reference (a), in accordance with references (b) through (k). **See Enclosure (1) of reference (c) for ROM requirements.** This Memorandum applies to military personnel, U.S. civilian personnel, contractors and their respective dependents assigned to or residing at Commander, Fleet Activities Sasebo (CFAS) (including off base residences). Master Labor Contractor (MLC) employees and Indirect Hire Agreement (IHA) employees should inform their supervisors of any situation that may necessitate self-isolation and to follow similar procedures as outlined in references (a) through (k). Uniformed personnel who disobey these guidelines may be punished under the Uniform Code of Military Justice (UCMJ) for violation of Articles 84 and/or 92. Non-compliance by all other individuals may result in administrative measures such as curtailment, debarment or early return to the United States.

2. **ROM Location.** All personnel shall follow the direction of CFAS Medical concerning ROM, quarantine, and isolation location.

3. **Individual and Family Requirements.** The ROM Acknowledgement below describes what is permitted/prohibited during ROM periods. All persons who must ROM—and their chain of command—should thoroughly review the requirements in the ROM Acknowledgement.

Enclosure (1)

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Unvaccinated cohabitants of people in ROM, Quarantine, or Isolation (aged 4 or older) shall be placed in a matching status. See reference (c) for full list of requirements.

4. Lodging Requirements. All Navy SOFA travelers returning to Japan must conduct any required ROM on a U.S. installation or their established residence in Japan, in accordance with the lodging requirements in enclosure (1) of reference (c). No off-base hotels for ROM.

5. Command Responsibilities. Commander, Navy Region Japan has clarified in reference (c) that each tenant command is responsible for supporting its own personnel in ROM. Units will track and report all members in any type of ROM status to the CFAS ROM Team. Reports to the CFAS ROM Team must be by email and include the member's: Unit Identification Code (UIC) number, last name, first name, Department of Defense (DoD) identification number, current address, ROM address, and the start date of the member's ROM. Vaccination status and if a member is a 90-day Recovered Positive Case will be reviewed by a unit travel coordinator who has been designated in writing to perform this function. The individual unit to which the individual is assigned will arrange separate lodging if needed for ROM. Immediate supervisors will not require individuals to report to their duty location or otherwise disregard ROM requirements. Units are responsible for facilitating all aspects of initial in-processing (orders, voucher, etc.). Commands must ensure that such persons have all of the items required in Enclosure (1) of reference (c). Commands must also ensure that ROM personnel receive a COVID-19 test per reference (c).

6. Acknowledgement and Accountability. Active duty military will sign a NAVPERS 1070/613 containing the requirements outlined in the ROM/Holding Period Acknowledgement below. Everyone else will sign the ROM/Holding Period Acknowledgement of this Memorandum.

7. Policies for MLC, IHA, and Other Non-SOFA Employees that Work Aboard U.S. SOFA Installations. MLC, IHA, and other non-SOFA employees will comply with reference (c).



D. J. ADAMS

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**RULES AND ACKNOWLEDGEMENT – FOR ROM PERSONNEL**

1. In order to obtain and maintain access to Commander, Fleet Activities Sasebo (CFAS), you must meet the following requirements. If you are unable to meet these requirements, you will not be granted base access and may be subject to additional administrative action such as curtailment, debarment or early return to the United States. Military members who violate these rules may be punished under Articles 84 and 92 of the Uniform Code of Military Justice.

2. Because you recently:

a. were a Close Contact with a Positive Case or a person suspected of having contracted COVID-19;

b. traveled outside of Japan or to prohibited areas; or

c. otherwise violated the CFAS Public Health Order

on the date of \_\_\_\_\_, you will be residing at: \_\_\_\_\_

\_\_\_\_\_ until the date of \_\_\_\_\_. After that time, and upon receipt of a negative COVID-19 test, you will transition to a Holding Period for \_\_\_\_\_ days. In addition, you will abide by all rules stated in enclosure (1) of reference (c) (CNFJ/CNRJ Restriction of Movement Guidance).

3. Should you have any questions or concerns, contact \_\_\_\_\_ at the email address \_\_\_\_\_ or the number of \_\_\_\_\_.

4. Failure to comply with this order may subject you to punitive or administrative action. Thank you for your continued support and cooperation!

**ACKNOWLEDGEMENT**

1. I acknowledge that the above are requirements for base access per the CFAS Public Health Order of 29 July 2022. I acknowledge that I reviewed and understand these requirements and that should I have any questions or require any clarification, I must first consult with the POC named above. I acknowledge that all of the above requirements apply to me. I further understand that non-compliance may subject me to administrative action based on my status (i.e., punishment under the UCMJ if military; curtailment, installation debarment or Early Return to the United States if a civilian or dependent).

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature and Date

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**RULES AND ACKNOWLEDGEMENT – FOR HOLDING PERIOD PERSONNEL**

1. In order to obtain and/or maintain access to Commander, Fleet Activities Sasebo (CFAS), you must meet the following requirements. If you are unable to meet these requirements, you may be subject to additional administrative action such as curtailment, debarment or early return to the United States. Military members who violate these rules may be punished under Articles 84 and 92 of the Uniform Code of Military Justice.

2. Because you recently:

a. were a Close Contact with a Positive Case or a person suspected of having contracted COVID-19;

b. traveled outside of Japan or to prohibited areas; or

c. otherwise violated the CFAS Public Health Order

on the date of \_\_\_\_\_, you will be residing at: \_\_\_\_\_ and will enter a Holding Period. You will be permitted to be only in your domicile or other areas on a Military Installation until the date of \_\_\_\_\_, unless authorized to get essential services per reference (c).

3. Should you have any questions or concerns, contact \_\_\_\_\_ at the email address \_\_\_\_\_ or the number of \_\_\_\_\_.

4. Failure to comply with this order may subject you to punitive or administrative action. Thank you for your continued support and cooperation!

**ACKNOWLEDGEMENT**

1. I acknowledge that the above are requirements for base access per the CFAS Public Health Order of 29 July 2022. I acknowledge that I reviewed and understand these requirements and that should I have any questions or require any clarification, I must first consult with the POC named above. I acknowledge that all of the above requirements apply to me. I further understand that non-compliance may subject me to administrative action based on my status (i.e., punishment under the UCMJ if military; curtailment, installation debarment or Early Return to the United States if a civilian or dependent).

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature and Date